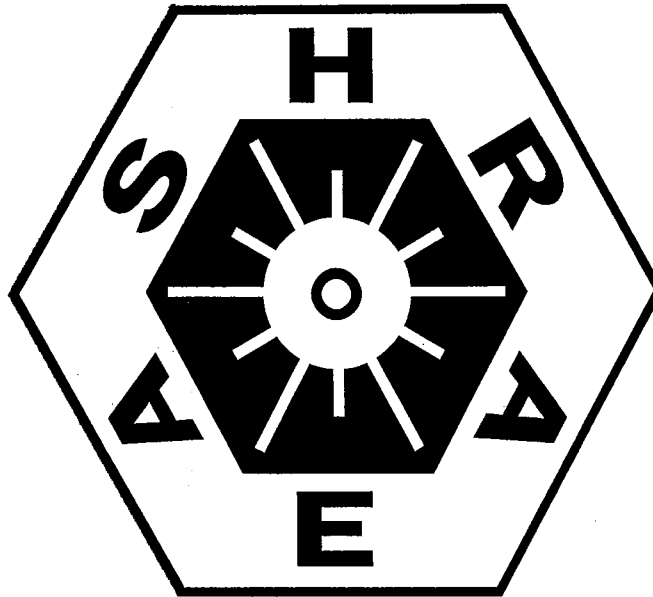


**2005 – 2006 Year End Report**

*Hampton Roads Chapter*



**Pittsburgh, PA  
August 10 – 12, 2006**

*Delegate: Joseph Hahn*

*Alternate: Ben Sablan*

**Chapter Regional Conference 2006**  
**Region III**  
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## SECTION I

### ASHRAE Hampton Roads Chapter Leadership Roster Society Year: 2005 – 2006

#### OFFICERS:

President .....	Joseph Hahn
President-Elect .....	Ben Sablan
Vice-President .....	Douglas Henderson
Secretary .....	Steve Lowe
Treasurer .....	Greg Prose

#### COMMITTEE CHAIRS:

Membership Promotion.....	Ty Hammes
Student Activities .....	Harlan Krepcik
Student Advisor (TCC) .....	Kelly Krepcik
Student Advisor (ODU) .....	Dr. S. K. Chaturvedi
Historian .....	Open
Refrigeration .....	Reinhold Kittler
Resource Promotion .....	Tim Patterson
Chapter Technology Transfer.....	Brian Vodzak

#### BOARD OF GOVERNORS:

Governor .....	Nancy Mitchell-Veeck
Governor .....	William H Lakin, P.E.
Governor .....	Scott Almond

## SECTION II

### CRC Summary Form

See attached CRC Summary Form.

# ASHRAE CRC SUMMARY REPORT

## 2005-2006 ASHRAE CRC CHAPTER SUMMARY REPORT

REGION REGION III  
 CRC LOCATION PITTSBURGH, PA  
 CHAPTER HAMPTON ROADS  
 CHAPTER NUMBER 027

CHAPTER WEBSITE WWW.HAMPTONROADS.ASHRAECHAPTERS.ORG

### 1. MEMBERSHIP PROMOTION

	YTD/REPORTED 2005-2006	REPORTED 2004-2005	REPORTED 2003-2004
NUMBER OF AREA-ASSIGNED MEMBERS (AAM)	211	206	195
NUMBER OF CHAPTER DUES PAYING MEMBERS (CDPM)	206	206	195
NUMBER OF NEW MEMBERS TO DATE (AAM)	14	17	19
NUMBER OF MEMBERS DELINQUENT TO DATE (AAM)	31 (14.7%)	12	19 (9%)

### 2. STUDENT ACTIVITIES

NUMBER OF NEW STUDENT MEMBERS	11	11	5
NUMBER OF ACTIVE STUDENT BRANCHES	1	2	2

### 3. CHAPTER TECHNOLOGY TRANSFER

NUMBER OF CHAPTER TECHNOLOGY AWARDS	0	0	1
NUMBER OF PRESENTATIONS ON REFRIGERATION TECHNOLOGY	0	0	1
NUMBER OF CHAPTER TECHNICAL SESSIONS, TECHNICAL SEMINARS, PROGRAMS OR TOURS	2	3	0
NUMBER OF SOCIAL EVENTS HELD SEPARATE FROM A TECHNICAL PROGRAM (I.E., GOLF TOURNAMENTS, CHRISTMAS PARTY, PICNICS, ETC.)	2	3	1
CHAPTER MONTHLY MEETING ATTENDANCE (AVERAGE)	35	35	40

### 4. RESEARCH PROMOTION/FUNDRAISING

CHAPTER GOAL	\$8,281.00	\$8,065.00	\$8,318.00
TOTAL DOLLARS CONTRIBUTED	\$4,709.00	\$1,255.00	\$7,145.00

### 5. CHAPTER HISTORY

CHAPTER HISTORICAL DISPLAY AT CRC	YES	YES	YES
CHAPTER HISTORY MOVED TO WEB SITE	YES	YES	YES

### 6. FINANCES

TOTAL FUNDS BALANCE	\$69,383.88	\$72,803.92	\$50,802.02
CHAPTER DUES	\$30	\$30	\$30
MEMBER COST OF MEALS	\$20	\$20	\$20
DATE OF LAST CHAPTER AUDIT	05/19/2006	08/09/2005	06/30/2004

**FALL CRCs – ENTER DATA FOR THE YEAR JUST COMPLETED IN THE “YTD REPORTED” COLUMN AND ENTER DATA FOR YEAR-END RESULTS OF PREVIOUS YEARS IN THE LAST TWO COLUMNS.**

**SPRING CRCs – ENTER DATA FOR THE CURRENT YEAR IN THE “YTD REPORTED” COLUMN AND ENTER YTD RESULTS OF PREVIOUS YEARS IN THE LAST TWO COLUMNS.**

## SECTION III

### **OVERVIEW:**

The Hampton Roads Chapter had a total of 3081 PAOE points. The Board and Committee Chairs did an exceptional job and worked very hard to make this year a success. I want to commend and thank the board members and committee chairs for all their efforts. The board and chairs came together as a team and worked hard to achieve the goals of the chapter.

I am happy to report that the chapter continues to be financially sound.

The Hampton Roads chapter awarded scholarships in the amount of \$4,000.00 to qualified Student Members this fall. This included \$2,000.00 to two students at Old Dominion University and \$2,000.00 for four students at Tidewater Community College (TCC). We entered into an agreement with TCC and now have a named scholarship. The scholarship is called the Gordon Webster Zipperer III ASHRAE Scholarship.

We continued to hold lunch meetings and programs in lieu of dinner programs. This change has proven to be extremely successful and the meetings are well attended.

The success of the Hampton Roads Chapter was due to the support of Past Presidents, Committee Chairs and the Membership. The chapter remains very active on the Regional and Society level.

Chapter Operations exceeded PAR with 943 PAOE points.

Following are details highlighting each committee:

### **MEMBERSHIP PROMOTION:**

Chapter membership promotion achieved minimum with 275 PAOE points. Our new membership chair person is Scott McCoy.

### **STUDENT ACTIVITIES:**

Student activities achieved par with 575 PAOE points. Our new student activities chairperson is John Price.

### **CHAPTER TECHNOLOGY TRANSFER:**

Chapter Technology Transfer achieved par with 935 PAOE points. Brian Vodzak will continue to serve as chairperson.

### **RESEARCH PROMOTION:**

We had no chairperson for half the year. We contributed \$4,709.00 for research promotion. We achieved minimum with 248 PAOE points. We are happy to have Mr. Tom Pfeiffer as the new Research Promotion chairperson.

### **HISTORY:**

We had no committee chair all year. With the efforts of the board we achieved minimum with 100 PAOE points. We are happy to have Mr. Cary Owsley as the new Historian.

### **CHAPTER PROGRAMS:**

Douglas Henderson worked extremely hard to make the Chapter Programs a success.

A listing of the programs follows in Appendix A.

### **FINANCES:**

Financially, the chapter is healthy. The chapter receives operating income from chapter dues, meeting dues, and the annual golf tournament. A complete breakdown of our financial report follows in Appendix C. An audit was performed on 05/19/2006. The account balance is \$7,367.13. The Investment Account balance is \$62,016.75. Korin Carter will be the new chapter treasurer.

### **CHAPTER CHALLENGES, INNOVATIONS, & SUGGESTIONS:**

As with other chapters, Hampton Roads chapter has its share of problems. The board has and will continue to work on the following:

1. Improve meeting attendance.
2. Improve committee level participation.
3. Increase recent college graduate interest/involvement

The following is a synopsis of the chapter 2006 management by objectives (MBO):

1. Objective: have chapter website up and operating – *completed 09/2005*
2. Increase membership – *completed 06/2006*
3. Increase Committee participation – *completed 06/2006*
4. Achieve PAOE par for all committees – *not completed (achieved minimum)*
5. CRC committee – *completed 10/2006*
6. Meet research promotion goal – *not completed (contributed \$4,709.00)*
7. Give scholarship to TCC & ODU students – *completed 04/2006*

## APPENDIX A

### 2005 - 2006 Programs and Activities

<i>Date</i>	<i>Theme</i>	<i>Program</i>	<i>Speaker</i>	<i>Location</i>
9/14	Welcome	Sound Issues for Evaporative Equipment	Daniel Kelly	Lake Wright
10/12	Membership#1	Vertical Pumps	Chuck Lerch	Lake Wright
11/9	Resource Promotion#1	Designing for Absolute Moisture Control	Mark Nunnelly	Lake Wright
12/20	Holiday Social	IFMA-ASHRAE Joint Meeting/Social	Peter Burke Joe Hahn	Women's Club of Norfolk
1/11	Membership#2	Exhausting of Clothes Dryers	Mark Sylvia	Lake Wright
2/8	Past Presidents Night	Top 10 Things you should know about ASHRAE 90.1	Mick Schwedler	Lake Wright
3/3	Resource Promotion#2	Magnetic Bearing Chiller Technology	Mark Rogan	Lake Wright
4/12	“R” for Refrigeration	Legal Issues	Reinhold Kittler	Lake Wright
5/19	Fund Raiser Scholarship	Golf Tournament	N/A	Cypress Point County Club



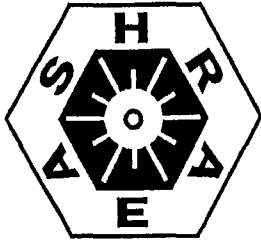
# **APPENDIX B**

## **Chapter Newsletter**

See attached sample Newsletter.

# ASHRAE MONITOR

<http://www.hamptonroads.ashraechapters.org>



## Today's Thought

“That which we persist in doing becomes easier, not that the task itself has become easier, but that our ability to perform it has improved.”

—*Ralph Waldo Emerson*

In this Issue:  
 This Month's Program

Page 1: This Month's Program

Page 2: Menu and President's Pen

Page 3: News and information

Page 4: Meeting Fax Back

### Exhausting of Clothes Dryers

**Who:** Members, Prospective members and all interested HVAC&R Associates

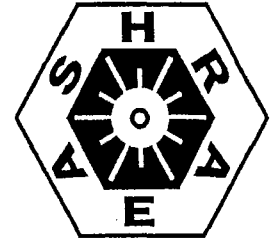
**Date:** Wednesday, January 11, 2006

**Place:** Lake Wright Inn  
6280 Northhampton Blvd.  
Norfolk, VA

**Events:** 11:00 - 11:30 Board Meeting  
11:30 - 12:00 Lunch  
12:00 - 12:45 Program

**Cost:** Members \$20.00, Guests \$25.00 and Students \$8.00

**Reservations:** Please confirm your reservations via fax using the attached reservation form or by going to the Hampton Roads Chapter of ASHRAE's Website at <http://www.hamptonroads.ashraechapters.org> before Noon, Tuesday, January 10th.



### Exhausting of Clothes Dryers

Mark S. Sylvia

Mark S. Sylvia is currently the Sales Manager of Commercial Products for EXHAUSTO, Inc. He has been with EXHAUSTO, Inc. since January 2001. In his role he is responsible for all sales of commercial products throughout North America as well as assuring the correct usage EXHAUSTO products in the market place.

Mark graduated from the University of Massachusetts, Dartmouth in 1985 and holds a Bachelors of Science Degree in Mechanical Engineering. For the past 19 years Mark has held various positions in Engineering, Product Management, and Sales and Marketing with manufacturers in the HVAC industry. Companies he has worked for include Copeland Corporation, Dunham Bush, and Danfoss.

*President - Joe Hahn  
 President Elect - Ben Sablan  
 Vice President - Doug Henderson  
 Secretary - Steve Lowe  
 Treasurer - Greg Prose*

*Chapter cannot act on behalf of the Society.*



## From the Presidents Pen

### Menu

Beef Imperial

Garden Salad or Caesar Salad

Chef's Selection of Starch & Vegetable  
Rolls, Butter, Dessert

Freshly Brewed Regular & Decaffeinated Coffee and Iced Tea

From the President's Pen

1/11/2006

Hello Hampton Roads Chapter members,

Happy New Year to all.

Thanks to everyone who attended the joint IFMA/ASHRAE holiday social at the Norfolk Women's Club last month. It was a wonderful social in a great venue and provided an opportunity to meet and greet our peers in facility management.

The board meets again on January 11, 2006 at 11am at Lake Wright prior to the regular monthly lunch meeting. All members and students are invited and encouraged to attend.

Planning is ongoing for the Chapters Regional Conference to be host by the Hampton Roads Chapter in 2007. Nancy Mitchell-Veeck has agreed to be chairperson of the planning committee. Committee members are needed. Please contact Nancy or any board member if you would like to help. Details are on the website.

The theme of January's meeting is Membership Promotion #2. Membership promotion information is on the chapter and society website. Ty Hammes is our membership promotion chairperson. Please contact Ty for additional information.

Please contact me if there is anything that I can do to better serve the chapter and the members.

I look forward to seeing everyone at the meeting on January 11<sup>th</sup>.

Sincerely,  
Joe Hahn  
President

*Announcing the membership promotion deal:*

If a member brings a new member to a meeting and signs them up, then the new member and the sponsor member get a free meal.

**Committee Chairs**

**Membership-** Mathias J. Hammes

**Student Activities-** Harlan Krepcik

**Student Advisor (TCC)-** Skip Krepcik

**Student Advisor (ODU)-** Open

**Board of Governors-**  
Eric Jones, Nancy Mitchell-Veeck, Scott Almond, William Lakin

**Historian-** Katherine Cox

**Refrigeration-** Reinhold Kittler

**Research Promotion-** Tim Paterson

**CTT-** Brian Vodzak



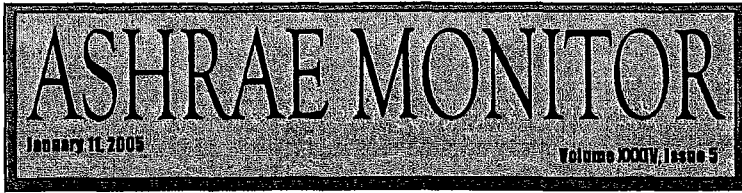
**ASHRAE 2005- 2006 Meeting Schedule**

9/14/2005 Sound Issues for Evaporative Equipment Region III	10/12/2005 Vertical Pumps Membership Promotion
11/09/2005 Humidity Control Research Promotion	December Christmas Social
1/11/2006 Dryer Exhaust Membership Promotion #2	2/08/2006 Chiller Plant Design Past Presidents
3/08/2006 Distinguished Lecturer Research Promotion #2	4/12/2006 Legal Issues "R" for Refrigeration

**Meeting Theme this month...**

**MEMBERSHIP!**

Every month we will have a theme to promote the cornerstones of ASHRAE. This month's theme is membership promotion. As in October, this month's meeting is an excellent opportunity to take advantage of the long standing membership promotion deal. With Society's new affiliate membership in conjunction with the Hampton Roads Chapter's free lunch deal, there has never been a better time to recruit new members. Growth in membership is what makes our chapter strong, and our members are our best recruiters. When prospective new members learn what an incredible networking tool a professional society can be, they will certainly be eager to find out more.



c/o Bowman, Foster and Associates  
#4 Interstate Corporate Center  
Norfolk, VA 23502



To: Hampton Roads Chapter , ASHRAE MEETING  
Fax: (757) 466-7887

I Will Be Attending the January 11th meeting

My e-mail address is \_\_\_\_\_

For meeting reservations please register online at <http://www.hamptonroads.ashraechapters.org>, or fax this page to Hampton Roads Chapter, ASHRAE or contact Doug Henderson at (757) 466-7400.

Deadline for reservations and cancellations: January 10th- Noon.  
Late cancellations and "no shows" will be billed to the appropriate individuals.

Cost: Members \$20.00, Guests \$25.00 and Students – \$8.00

This FAX will confirm my reservation for the lunch meeting.  
This FAX will also confirm the reservations for the following members/guests indicated below:

- 1. \_\_\_\_\_ 3. \_\_\_\_\_
- 2. \_\_\_\_\_ 4. \_\_\_\_\_

## APPENDIX C

### FINANCIAL REPORT

Scholarship Fund (American Funds Income Fund of America) Balance:	\$ 62,016.75
Chapter Operating Account (Checking) Balance:	\$ 7,367.13
Total:	\$69,383.88

See attached Balance Sheet Detail dated May 19, 2006

**Hampton Roads ASHRAE  
Balance Sheet Detail  
As of May 19, 2006**

ASSETS										Amount	Balance
Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance		
<b>Current Assets</b>											
<b>Checking/Savings</b>											
<b>Crestar Checking - 204127637</b>											
Check	6/3/2005	1382	Joe Hahn			X	Golf Expense	-382.85	17,254.83		
Check	6/3/2005	1383	Ridgeway's			X	Golf Expense	-268.54	17,254.83		
Check	7/22/2005	1384	Joe Hahn			X	Board Meeting	-160.97	17,254.83		
Check	7/25/2005	1385	ASHRAE Region III			X	Regional Fund	-472.00	17,254.83		
Deposit	7/25/2005	DEP	Deposit			X	390.00	16,360.47			
Check	8/8/2005	1386	Teresa Hahn			X	Ashrae Chapter	-137.50	16,222.97		
Deposit	8/8/2005	DEP	Deposit			X	Website Chapter	1,140.00	17,362.97		
Check	8/13/2005	1387	Roanoke Ashrae			X	Ashrae Chapter	-40.00	17,322.97		
Check	8/13/2005	1388	Ben Sablan			X	CRC Expense	-295.26	17,027.71		
Check	8/13/2005	1389	Joe Hahn			X	Newsletter	-295.36	16,732.35		
Check	8/25/2005	1390	Bowman Foster			X	CRC Expense	-444.08	16,288.27		
Check	8/25/2005	1391	Brian Vodzak			X	CRC Expense	-249.16	16,039.11		
Check	8/25/2005	1392	Greg Prose			X	CRC Expense	-354.08	15,685.03		
Check	8/25/2005	1393	Joe Hahn	reimburse for...		X	CRC Expense	-45.65	15,639.38		
Check	9/14/2005	1394	Lake Wright			X	Lunch	-828.79	14,810.59		
Deposit	9/19/2005	Dep	Deposit			X	Deposit	1,865.00	16,675.59		
Check	9/20/2005	1395	Teresa Hahn			X	Website Service	-100.00	16,575.59		
Check	10/12/2005	1396	Lake Wright			X	Lunch	-465.69	16,109.90		
Deposit	10/14/2005	Dep	Deposit			X	398.00	16,507.90			
Check	10/21/2005	1397	Joe Hahn			X	CRC Expense	-70.16	16,437.74		
Check	11/9/2005	1398	Lake Wright			X	Lunch	-603.38	15,834.36		
Check	11/14/2005	1399	Roanoke Ashrae			X	CRC Expense	-180.00	15,654.36		
Check	11/15/2005	1400	Ashrae Hurricane R...			X	Contributions	-544.62	15,109.74		
Deposit	11/16/2005	Dep	Deposit			X	580.00	15,689.74			
Check	11/29/2005	1401	Teresa Hahn			X	Website Service	-87.50	15,602.24		
Check	12/6/2005	1402	ODU			X	Scholarship	-2,000.00	13,602.24		
Check	12/6/2005	1403	R. Mark Nunnely			X	Air Fare	-258.80	13,343.44		
Check	12/9/2005	1404	Joe Hahn			X	CRC Expense	-90.46	13,252.98		
Check	1/11/2006	1405	IFMA			X	xmas social	-500.00	12,752.98		
Check	1/11/2006	1406	Lake /Wright			X	Lunch	-485.36	12,267.62		
Check	2/1/2006	1407	Teresa Hahn			X	Website Service	-87.50	12,180.12		
Check	2/8/2006	1408	Cypress Creek	2000 Tourna...		X	Golf Expense	-250.00	11,930.12		
Check	2/8/2006	1409	Lake Wright			X	Lunch	-946.81	10,983.31		
Check	3/8/2006	1410	Lake Wright			X	Lunch	-651.76	10,331.55		
Check	3/22/2006	1411	Teresa Hahn			X	Website Service	-125.00	10,206.55		
Check	4/5/2006	1412	Mike Dengate			X	Scholarship	-500.00	9,706.55		
Check	4/5/2006	1413	Tony Johnson			X	Scholarship	-500.00	9,206.55		
Check	4/5/2006	1414	Nate Smith			X	Scholarship	-500.00	8,706.55		
Check	4/5/2006	1415	Barbara M. Laurin			X	Scholarship	-500.00	8,206.55		
Check	4/12/2006	1416	Lake Wright			X	Lunch	-839.42	7,367.13		
Total Crestar Checking - 204127637										-9,887.70	7,367.13
Total Checking/Savings										-9,887.70	7,367.13



UBS Financial Services Inc.  
 ONE COMMERCIAL PLACE  
 15TH FLOOR  
 NORFOLK, VA 23510

Your Financial Advisor  
 FELLING/VERNON  
 757-622-1321/800-522-5782

NZFA070081-X256 0606 VN 0

Apr. 2006 - Jun. 2006

**This month at a glance**

Value on March 31 \$ 60,952.98  
 Value on June 30 \$ 62,016.75  
 Money fund and other sweep option balance in 06/30 value \$ 53.17

**Earnings summary**

Earnings are for the current calendar year. All prior year entries are summarized separately. This information should not be used for tax purposes. Refer to the disclosure on the back of the first page.

	Current period	Year-to-date
JBS Money fund dividends	\$ .77	\$ 1.47
Other dividends	\$ 598.62	\$ 1,159.59
Total current year security earnings	\$ 599.39	\$ 1,161.06
Prior year(s) entries and adjustments	\$ .00	\$ .06
Total security earnings	\$ 599.39	\$ 1,161.12

**Asset summary**

Refer to the disclosure on the back of the first page for information on assets excluded from this summary.

	% of portfolio	Value
Money funds/sweep options	.09	53.17
Actual funds	99.91	61,963.58
Total invested assets	100.00	62,016.75
Value on June 30		\$ 62,016.75

**Investment Account**

Account Number: VN 43033 DA  
 Universal ID: 1913733003M

NZFA070081-X256  
 0431190 - 000002

AMER SOC OF HEATING, REFRIG &  
 A C ENGINEERS (ASHRAE)  
 1416 BIRCH LEAF ROAD  
 CHESAPEAKE VA 23320-8169

|||||

**Account instructions**  
 The account record was signed by your Financial Advisor and approved by a Principal of the Firm.

**Bulletin board**  
 ACCESS THE BORROWING POWER OF YOUR PORTFOLIO. READ THE ENCLOSED NEWSLETTER FOR INFORMATION ON SECURITIES-BASED LENDING AS A POTENTIAL SOLUTION FOR YOUR LENDING NEEDS. VISIT OUR WEB SITE AT WWW.UBS.COM.

**Investment objectives**

The following return objective and risk profile(s) describe overall goals for this account. For each account held, you must provide one return objective, one primary risk profile and, if applicable, a secondary risk profile. A full description of the alternatives is included on the back of the first page. If you have questions regarding these objectives, disagree with or wish to change them, please notify your Financial Advisor or Branch Manager at your branch office, in writing or by telephone.

**Return objective:** Capital appreciation  
**Risk profile:** Primary: Moderate  
 Secondary: None selected



Account Number: VN 43033 DA  
 Your Financial Advisor  
 FELLINGVERNON  
 757-622-1321/800-522-5782

# Investment Account

Statement Period: Apr. 2006 - Jun. 2006

NZFA079082-X256  
 0431190 - 000003E

## Asset portfolio

Prices, income and current values may be approximate. Refer to the disclosure on the back of the first page.

Quantity	Face Value	Description	Contract Premium	Price	Current Value	Est. Income
53.170		RMA MONEY MKT. PORTFOLIO		1.000	53.17	
		Opening balance \$				
		52.40 Avg yield 4.50% Int period 05/24 - 06/25				
3,266.399		AMERICAN FUNDS INCOME FUND OF AMERICA CL A		18.970	61,963.58	2,450
		Total			\$ 62,016.75	\$ 2,450

## Notice of availability

Independent, third-party research on certain companies covered by UBS Research is available to customers of UBS in the United States at no cost. Customers can access this research at [www.ubs.com/independentresearch](http://www.ubs.com/independentresearch) or call 1-877-208-5700 to request that a copy of this research be sent to them.

## Activity

Refer to the disclosure on the back of the first page regarding the Price/Value presented for restricted securities.

Date	Activity	Description	Quantity	Price / Value / Comment	Amount
13/31		Balance forward			\$ .00
14/24	BOUGHT	RMA MONEY MKT. PORTFOLIO AS OF 04/21/06	.230	1	-.23
14/24	DIVIDEND	RMA MONEY MKT. PORTFOLIO AS OF 04/21/06			.23
15/24	BOUGHT	RMA MONEY MKT. PORTFOLIO AS OF 05/23/06	.260	1	-.26
15/24	DIVIDEND	RMA MONEY MKT. PORTFOLIO AS OF 05/23/06			.26
16/26	BOUGHT	RMA MONEY MKT. PORTFOLIO AS OF 06/23/06	.280	1	-.28
16/26	DIVIDEND	RMA MONEY MKT. PORTFOLIO AS OF 06/23/06			.28
16/27	DIVIDEND	AMERICAN FUNDS INCOME FUND OF AMERICA CL A AS OF 06/26/06			598.62
16/27	REINVESTMENT	AMERICAN FUNDS INCOME FUND OF AMERICA CL A DIVIDEND REINVESTED AT 18.61 NAV ON 06/23/06	32.167		-598.62
16/30		AS OF 06/26/06			
16/30		Closing balance			\$ .00