The March 31, 2011 Board Meeting of the Hampton Roads Chapter of ASHRAE was called to order at 12:20 pm by President Rob Ainsley.

President- Rob Ainsley

- Meeting minutes read. Approved by Scott Almond, second by Steve Lowe
- CRC- Rob Ainsley- Delegate
- CRC-Paul Butler- Alternate
- Board meetings to be held last Thursday of the month at Black Dog Café
- Need to fill Secretary and Treasurer positions
- Possible E4Kids- YWCA, Ronald McDonald house

President Elect – Paul Butler- ABSENT

Vice President- Rich Roberts

- IRS990 complete in November

Treasurer – Scott Almond

- Distributed financial report and asked that everyone review
- Received check for basket ball
- Membership dues
- Bank balance $17,633.66
• Scott to have budget May/June 2011 for 7/1/2011-2012 Chapter Year

Secretary- Nancy J Mitchell-Veeck

• Meeting minutes read by President Rob Ainsley

Committee Reports:

Membership –Douglas Henderson

• Will research ASHRAE business cards
• Summary of 4Kids
• Will help with 4Kids, but doesn’t have the time to manage

Student Activities- Gary Hayden

• Professor Nathan Luetke- Student Chapter meeting 4/14/2011 @ 12:30PM

Research Promotion: Forest Morgan- ABSENT

History- Joe Hahn- ABSENT

Chapter Technology Transfer- Steve Lowe

• April 11th - Chiller Plant tour @ Sentara PA @ 6:30 PM
  o Meet @ safety trailer for 25-minute vendor presentation
  o Tour facility-hardhats, leather shoes and safety glasses
  o Meet at Buffalo Wild Wings afterwards
• April 21st - ASHRAE Webcast- Damuth Trane?
• May-Scholarship Golf Outing- Sleepy Hole 5/18/2010

Old business:

• Douglas to do write up for 4Kids
• Need financial report for ballgame

New business:

• President Elect Training will be held 4/8-4/9 with details to follow
• Douglas will put together a list of members as potential board members
• Douglas to ask TCC students for admin contact to invite to ODU
• Engineering unplugged, Tuesday 4/12/2011
• Gary Hayden checking on April Webcast at ODU
MOTION: Gary Hayden motioned we give up to $500.00 to the ODU Student Chapter for student related events. Dan Pettway second

Discussion: ODU to provide ASHRAE Chapter with receipts for reimbursement

Voted unanimously

Next meeting: Thursday, April 28th

Motion to adjourn at 1:40 by Rob Ainsley, Dan Pettway second